

**Greece: Required documents must be put in the following order.**

**IMPORTANT:** Please note that a separate application form with a separate set of required documents must be submitted by each applicant (and each member of a family or group applying). Every applicant must have copies of all required documents which must be put in the following order:

1. Application form with 1 affixed photo.
2. Originals and copies of valid and previous international passports:
  - if you have not had Schengen visas for the last 3 years - only a copy of the 1st page of your valid international passport;
  - if you have had Schengen visas for the last 3 years – a copy of the 1st page of your valid international passport + copies of all Schengen visas for the last 3 years with stamps.
  - A copy of the 1st page of your previous international passport + copies of your Schengen visas for last 3 years with stamps.
3. Copy of internal passport: all pages with information, stamps.
4. Original and copy of temporary registration (for applicants who are not registered in North-West Consulate region). It must cover your first trip and must be valid for at least 3 months after your return from the Schengen area.
5. Documents proving the purpose of your trip:

<b>Tourism</b>	<b>Hotel:</b> hotel booking + bank statement confirming full or part payment <b>OR</b> voucher with Greek stamp and signature.
	<b>Tour:</b> voucher with Greek stamp and signature + copy of the 1st page of the Agreement with Russian Tour Agency.
	<b>Rent of apartment:</b> rent agreement + copy of a document confirming the identity of lessor + confirmation of payment (bank statement).
	<b>Property:</b> copy of the document confirming property rights + copy of an extract from the register of private property.
	<b>Proprietor's spouses, parents, children:</b> copy of the document confirming property rights + copy of an extract from the register of private property + copies of documents proving kinship + copy of the 1st page of proprietor's valid international passport and copy of proprietor's valid visa.
	<b>Other people invited by proprietor:</b> a written invitation from proprietor + copy of the document confirming property rights + copy of an extract from the register of private property + copies of documents proving kinship + copy of the 1st page of proprietor's valid international passport and copy of proprietor's valid visa + copy of proprietor's internal passport (the 1st page + registration)
	<b>Yacht:</b> crew-list + invitation from foreign agency + plan of trip <b>OR</b> contract with confirmation of payment + plan of trip.
<b>Visiting family/friends</b>	Official invitation with Greek stamp + copy of ID + copy of last tax declaration.
<b>Pilgrimage</b>	Invitation from the monastery, pilgrims Bureau.
<b>Business/ Culture/ Science/ Sport</b>	Invitation from organization + confirmation of accommodation (in the case, if there is no information about accommodation in the invitation).

6. Copies of accompanying people's valid Schengen visa.
7. Financial documents and documents confirming applicant's marital status (the date of issue must not be older than 1 month from the date of the submission of the visa application):
  - for employees: Work Certificate / 2 NDFL.
  - for individual entrepreneur: Certificate of registration as an individual entrepreneur + tax declaration or bank statement for last 3 months certified with a bank stamp.
  - for unemployed: bank statements for the last 3 months certified with a bank stamp / sponsorship letter from close relative (as a sponsor can be: spouses, parents, children, grandparents) + sponsor's financial document + copy of sponsor's internal passport (the 1st page + registration) + documents proving kinship.
  - for students/pensioners/applicants who are on maternity leave: Certificate from the University or copy of prolonged student card/copy of pension certificate, copy of certificate of disability (if it is applicable)/Work Certificate + bank account for the last 3 months certified with a bank stamp/sponsorship.
8. Medical Insurance.
9. Airplane/train/bus return tickets.
  - Car: plan of trip + documents of the vehicle + copy of driver license + copy of Green Card.

**For non-Russian citizens:** Copies of all pages of the applicant's internal passport; valid Russian visa; registration in North-West Consulate region (valid for minimum 1 year at the time of the submission of the visa application and at least 3 months after the return from the Schengen area); work permit in RF (except for the citizens of Belarus, Kazakhstan and applicants who have a residence permit in RF).

**For minors:** copy of birth certificate; original and copy of parental notarized authorization letter + parents' copies of internal passports (the 1<sup>st</sup> page + registration), or the following documents: original + a copy of the Certificate N° 25.